

Government of Nepal  
**Ministry of Federal Affairs and General Administration**  
**Department of Civil Registration**

## **1. CRVS system Organization in Nepal**

### **Central Level**

#### **Department of Civil Registration (DOCR)**

- Offline and Online Vital Registration
- Reporting of VR from Local Bodies on Regular Basis( Monthly and Annually).
- VR Report Publication and Dissemination (Annually)
- Prepare demographic data required for social protection allowance distribution program.

#### **Ministry of Health (MOH)**

- Birth and Death Related Data
- Standard birth and death reporting formats
- Initiations for the improvement of cause of death data ( Pilot Verbal Autopsy)
- Established Mortality Statistics Technical Working Committee which is chaired by the Chief, Monitoring and Evaluation Division of the Ministry
- Birth Registration System ( BRS) has been established with the collaboration with DOCR.
- Produces birth and death data via HMIS on regular basis.

-Nepal Demographic and Health Survey ( NDHS) in every five year ( Collects many demographic and health related information, including: fertility and mortality related data)

#### **Central Bureau of Statistics (CBS)**

- Major roles and responsibilities includes: Act as the nodal statistical agency of the Government of Nepal and to produce, manage and disseminate socio-economic data on regular and ad hoc basis.
- National Population and Housing Census (NPHC)- Conducted in every 10 years. Collects population and household related data, covering broad range of information. Ex. Population by age, sex, political and geographical region, religion, caste ethnicity, urban and rural population, economic activities.
- Nepal Multiple Indicator Cluster Survey ( NMICS) – Fertility and Child and Maternal Mortality.

- A MOU was done between CBS and DOCR on March, 2015 for the conduction of CRVS baseline survey. A steering committee was established on the chairmanship of the secretary of the Ministry of Federal Affairs and Local Development at that time.
- As per MOU, the National Representative CRVS survey has been completed ( in year 2016 and 2017 in two phases) and raw data are recently obtained from the CBS and draft statistical report is also prepared ( yet to be published).

**Ministry of Home Affairs ( MOHA):**

- Working for the implementation of National ID ( unique identifier).

**Ministry of Foreign Affairs**

- Deals with migration related issues, issuing passports and councilor verification of the documents.

**Ministry of Women, Children and Senior Citizen**

- Deals with women, children, senior citizen and disable people's related issues.

**Local Level**

**Municipalities and Rural Municipalities ( through ward offices) -753**

Implement Civil Registration at local level. Register vital events and maintain civil registration related records and data. Report DOCR on regular basis ( monthly, annually). Online and offline Civil Registration. Online event registration is extending gradually throughout the country ( training online data entry). To date 1618 ward offices are registering vital events via online ( MIS) system.

- **District Health Offices ( Now health units under Local Bodies)\_** collects and disseminate local level health data, including birth and death data.
- Birth and Death certificates ( reporting) at health facilities. Online Birth Registration System (BRS ) has been established in few major hospitals on pilot basis with the collaboration with DOCR. DOCR is also planning for the establishment of Death Registration System (DRS) like BRS in coming days.
- **District Administration Offices (77):**  
Issuing citizen certificates, Dealing also with vital event related legal issues, specifically with court marriage and adoption.
- **Statistics Offices (33)**  
Act as local level bodies under CBS. Collect, disseminate, store socio-economic data at local level. Also act as local level coordinating agency in all statistical aspects.

## 2. CRVS Coordination Mechanism.

### Central Level Coordination Mechanism

In Nepal, there is no any formally established high level CRVS coordination committees, except some ad hock committees formed for the implementation of some specific tasks. For example: There was formed the steering committee in the chairmanship of the secretary of the MOFALD for the conduction of CRVS baseline survey.

- A technical working committee is also formed under the chairmanship of the chief of the Monitoring and Evaluation Division of the MOH.
- **National Statistics Council ( NSC)**  
To deal with the Overall statistical activities of the nation, a National Statistical Council ( NSC) was established in 1988. Which is chaired by the Vice- Chairman of the National Planning Commission. It has members from different government and non-government agencies. But, there is no representation from the MOFGA or DOCR in NSC.
- There is also a central level coordination mechanism for the implementation of the SSSPCR Project in the form of Project Steering Committee chaired by the secretary of the MOFGA. The project is funded by the World Bank and has core component to strengthen civil registration and prepare population register.

### Local Level Coordination Mechanism

District Statistical Coordination Committee:

A statistical coordination was established in the districts by the CBS under the chairmanship of LDO ( previously). The committee has members from different line agencies working in statistics and related sector and chief of local statistics office was member secretary. This seems the most relevant and efficient coordination forum to coordinate CRVS related issues at the district level. Similar kind of coordination mechanism could also be formed in provincial and local level it should be continued in the chairmanship of District Coordination Officer (DCO).

### Municipality/ Rural Municipality/ Ward Offices:

A local level coordination mechanism could be established up to ward level of all local bodies, which could deal with the CRVS related issues in coordinative ways. The major activities may include; integrated approach for improvement and extension of CRVS system at local level, data sharing between different agencies ( both government and non-government in both horizontal and vertical way) and CRVS capacity enhancement.

### Service Units:

The ongoing SSSPCR project under DOCR, envisioned about the establishment of at least one Service Units (SU's) in every municipality or rural municipality level for the conduction and facilitation of civil registration and social protection related activities at local level. These SU's could play coordinating role in CRVS related issues at local level.